

BOROUGH OF LAKEHURST

**WORK SESSION/REGULAR MEETING
DECEMBER 21, 2017
TENTATIVE AGENDA**

1. Oath of Office administered to Police Officer Madelyn Waltz
2. Approval of Minutes of December 7, 2017 Regular Meeting
3. Approval of Executive Session minutes from December 1, 2016 to November 2, 2017
4. Resolution regarding payment of bills
5. Resolution approving membership in Lakehurst Volunteer Fire Department for John Klewicki and Michael Sumner
6. Resolution authorizing preparation of bid specifications for CDBG funded playground equipment for Lake Horicon
7. Resolution authorizing Shared Services agreement for Prosecutor's Program
8. Resolution regarding 2018 salaries for non-contractual employees
9. Resolution approving contract with the Rodgers Group, LLC for accreditation consulting services
10. Resolution regarding Current Fund transfer
11. Resolution regarding salary increase for Police Chief Higgins
12. Resolution appointing part-time administrator
13. Executive/Closed Session to discuss personnel matters/contract negotiations

Bernadette Dugan, RMC/CPM
Municipal Clerk

The Mayor and Council reserve the right to add or delete items from the agenda.

**RESOLUTION
DECEMBER 21, 2017**

WHEREAS, the governing body of the Borough of Lakehurst, in the County of Ocean and State of New Jersey has carefully examined all vouchers presented to the Borough Clerk for payment of claims; finding all to be accurate and legitimate;

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Lakehurst, County of Ocean, State of New Jersey that the bills list as presented in the amount of \$89,376.83 is hereby approved.

I, Bernadette Dugan, Municipal Clerk, of the Borough of Lakehurst, County of Ocean, State of New Jersey, do hereby certify that the above resolution was approved by the Mayor and Council at the meeting of December 21, 2017.

**Bernadette Dugan, RMC
Municipal Clerk**

P.O. Type: All
Range: First to Last
Format: Detail without Line Item Notes

Open: N Paid: N Void: N
Rcvd: Y Held: Y Aprv: N
Bid: Y State: Y Other: Y Exempt: Y

PO #	PO Date	Vendor	Amount	Charge Account	Contract Acct Type	PO Type Description	Stat/Chk	First Enc Date	Rcvd Date	Chk/Void Date	Invoice
17-00901	11/13/17	R0158 REMINGTON, VERNICK & VENA									
		1 PINE ST CURB & SIDEWALK RECON.	1,813.50	R-02-00-223-002	B	NJDOT - Pine Street Sidwalks & Curbs	R	11/13/17	12/19/17		1514U070-5
17-00911	11/15/17	B0074 BUY NOW OFFICE SUPPLIES									
		1 EXECUTIVE DESK SIGN	58.51	7-01-20-102-299	B	MISCELLANEOUS	R	11/15/17	12/19/17		
17-00914	11/20/17	M0367 MR. BOB'S PORTABLE TOILETS									
		1 WHEELCHAIR ACCESSABLE AND	515.50	7-01-26-135-299	B	MISCELLANEOUS	R	11/20/17	12/19/17		
17-00917	11/28/17	B0074 BUY NOW OFFICE SUPPLIES									
		1 BIG FOLD PAPER TOWELS	251.20	7-01-43-201-211	B	OFFICE SUPPLIES	R	11/28/17	12/19/17		
		2 FILE FOLDERS 1/3 CUT LETTER	12.50	7-01-43-201-211	B	OFFICE SUPPLIES	R	11/28/17	12/19/17		
		3 MOISTURIZING HAND SOAP 1 GAL	15.49	7-01-43-201-211	B	OFFICE SUPPLIES	R	11/28/17	12/19/17		
			279.19								
17-00971	12/04/17	S0896 SHORE BUSINESS SOLUTIONS									
		1 PW COPIER -PER COPY BILL 10/17	14.95	7-01-26-151-299	B	MISCELLANEOUS	R	12/04/17	12/19/17		042879
		2 BORO HALL -PER COPY BILL 10/17	19.44	7-01-20-104-299	B	MISCELLANEOUS	R	12/04/17	12/19/17		042873
		3 TAX OFFICE -PER COPY BIL 10/17	12.96	7-01-20-104-299	B	MISCELLANEOUS	R	12/04/17	12/19/17		042899
		4 PW COPIER -PER COPY BILL 11/17	12.82	7-01-26-151-299	B	MISCELLANEOUS	R	12/04/17	12/19/17		043418
		5 BORO HALL -PER COPY BILL 11/17	29.02	7-01-20-104-299	B	MISCELLANEOUS	R	12/04/17	12/19/17		043413
		6 TAX OFFIC -PER COPY BILL 11/17	15.20	7-01-20-104-299	B	MISCELLANEOUS	R	12/04/17	12/19/17		043426
			104.39								
17-00972	12/04/17	O0143 OCEAN COUNTY MAYOR'S ASSOC.									
		1 2018 MEMBERSHIP DUES	195.00	7-01-20-102-281	B	PROFESSIONAL MEMBERSHIP & DUES	R	12/04/17	12/19/17		1813-13
17-00980	12/07/17	E0033 EXTEL COMMUNICATIONS									
		1 BOROUGH HALL TELEPHONE LINE	100.00	X-04-00-554-002	B	MUNICIPAL BUILDING IMPROVEMENTS (17-03)	R	12/07/17	12/19/17		
		2 LABOR ONSITE (1ST HOUR)	175.00	X-04-00-554-002	B	MUNICIPAL BUILDING IMPROVEMENTS (17-03)	R	12/07/17	12/19/17		
		3 LABOR - TECH ADDITIONAL HOURS	360.00	X-04-00-554-002	B	MUNICIPAL BUILDING IMPROVEMENTS (17-03)	R	12/07/17	12/19/17		
			635.00								
17-00985	12/12/17	B0957 BOROUGH OF BAY HEAD									
		1 SHARED SERVICES 07/01-12/31/17	38,250.00	7-01-40-310-201	B	CHIEF FINANCIAL OFFICER	R	12/12/17	12/19/17		

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17-00985	12/12/17	B0957 BOROUGH OF BAY HEAD		Continued							
		2 SHARED SERVICES 07/01-12/31/17	8,670.00	7-01-40-310-202	B	TAX COLLECTOR	R	12/12/17	12/19/17		
			<u>46,920.00</u>								
17-00986	12/12/17	00140 OCEAN COUNTY BOARD OF HEALTH									
		1 ANIMAL SHELTER BILLING 11/17	55.00	7-01-27-139-299	B	MISCELLANEOUS	R	12/12/17	12/19/17		
17-00993	12/14/17	B0019 BOLLINGER, INC. - DENTAL									
		1 DENTAL INSURANCE 12/17	3,001.80	7-01-23-121-226	B	Insurance - Dental	R	12/14/17	12/19/17		044057
17-00995	12/14/17	A0075 GANNETT NEW JERSEY NEWSPAPERS									
		1 CLERK ADVERT. 11/1/17-11/30/17	121.90	7-01-20-104-215	B	ADVERTISING	R	12/14/17	12/19/17		0001067498
17-01000	12/14/17	C0084 COASTAL SOLUTIONS									
		1 NEW SERVER - INSTALL AND	7,105.90	7-01-20-103-299	B	MISCELLANEOUS	R	12/14/17	12/19/17		
		2 MS OFFICE 2016 H&B EDITION	2,299.90	7-01-20-103-299	B	MISCELLANEOUS	R	12/14/17	12/19/17		
		3 BLOCK SERVICE AGREEMENT 40HRS	2,300.00	7-01-20-104-299	B	MISCELLANEOUS	R	12/14/17	12/19/17		
		4 POLICE SHARE	2,300.00	7-01-25-127-299	B	MISCELLANEOUS	R	12/14/17	12/19/17		
		5 SHIPPING	114.80	7-01-20-103-299	B	MISCELLANEOUS	R	12/15/17	12/19/17		
			<u>14,120.60</u>								
17-01002	12/15/17	N0150 NJMVC (CAIR PROGRAM)									
		1 APPLICATION FOR ONLINE ACCESS	150.00	7-01-20-104-299	B	MISCELLANEOUS	R	12/15/17	12/19/17		
17-01003	12/19/17	A0012 ASBURY PARK PRESS									
		1 ASBURY PARK PRESS RENEWAL 2018	242.02	7-01-20-104-283	B	BOOKS & PUBLICATIONS	R	12/19/17	12/19/17		
17-01004	12/19/17	N0136 NJ NATURAL GAS COMPANY									
		1 ESC GAS BILL	679.27	7-01-31-165-269	B	NATURAL GAS	R	12/19/17	12/19/17		
		2 PW GARAGE GAS BILL	612.31	7-01-31-165-269	B	NATURAL GAS	R	12/19/17	12/19/17		
		3 COMMUNITY CENTER GAS BILL	423.33	7-01-31-165-269	B	NATURAL GAS	R	12/19/17	12/19/17		
		4 PD HQ GAS BILL	378.11	7-01-31-165-269	B	NATURAL GAS	R	12/19/17	12/19/17		
		5 BOROUGH HALL GAS BILL	135.82	7-01-31-165-269	B	NATURAL GAS	R	12/19/17	12/19/17		
			<u>2,228.84</u>								
17-01005	12/19/17	N0029 TITAN, LLC									
		1 BORO HALL WATER AND COOLER	12.00	7-01-26-113-299	B	MISCELLANEOUS	R	12/19/17	12/19/17		
		2 POLICE DEPT WATER AND COOLER	61.00	7-01-25-127-299	B	MISCELLANEOUS	R	12/19/17	12/19/17		
		3 PW GARAGE WATER AND COOLER	36.00	7-01-26-151-299	B	MISCELLANEOUS	R	12/19/17	12/19/17		

PO #	PO Date	Vendor	Amount	Charge Account	Contract Acct	PO Type Description	Stat/Chk	First Enc Date	Rcvd Date	Chk/Void Date	Invoice
17-01018	12/19/17	R0158 REMINGTON, VERNICK & VENA									
		1 PINE ST CURB & SIDEWALK RECON.	881.31	R-02-00-223-002	B	NJDOT - Pine Street Sidwalks & Curbs	R	12/19/17	12/19/17		1514U070-6
17-01019	12/19/17	R0158 REMINGTON, VERNICK & VENA									
		1 CENTER DEVELOPMENT PRELIMINARY	1,259.85	7-03-00-400-057	B	ESCROW: CENTER DEVEL. ASSOC.	R	12/19/17	12/19/17		1514P058-40
17-01020	12/19/17	C0076 CLEARY, GIACOBBE, ALFIERI &									
		1 LABOR ATTORNEY FEES 11/17	195.00	7-01-20-109-231	B	LEGAL SERVICES	R	12/19/17	12/19/17		55886
17-01021	12/19/17	O0020 OCEAN COUNTY CLERK OFFICE									
		1 FILING FEE FOR SUBDIVISION	55.00	7-01-20-119-240	B	Subdivision Block 46 Lot 3	R	12/19/17	12/19/17		
17-01022	12/19/17	R0158 REMINGTON, VERNICK & VENA									
		1 NJEIT WATERMAIN REPLACEMENT	2,820.00	X-08-01-565-001	B	WATER MAIN IMPROVEMENTS (17-04)	R	12/19/17	12/19/17		1514U069-9
17-01023	12/19/17	R0158 REMINGTON, VERNICK & VENA									
		1 PLAYGROUND EQUIP. LAKE HORICON	400.00	X-04-00-548-002	B	LAKE DAM & OTHER RECREATION	R	12/19/17	12/19/17		1514U071-1
17-01024	12/19/17	P0152 PETTY CASH FUND									
		1 Y&R - CLEANERS SANTA & BUNNY	15.00	7-01-28-141-299	B	MISCELLANEOUS	R	12/19/17	12/19/17		
		2 Y&R - SAFETY PINS	1.00	7-01-28-141-299	B	MISCELLANEOUS	R	12/19/17	12/19/17		
		3 PW- FLUSH CART. ASSEMBLY	30.20	7-01-26-113-262	B	MINOR TOOLS & EQUIPMENT	R	12/19/17	12/19/17		
		4 Y&R - HALLOWEEN PRIZE	20.00	7-01-28-141-299	B	MISCELLANEOUS	R	12/19/17	12/19/17		
		5 PW - METER TEST	25.00	7-01-26-113-299	B	MISCELLANEOUS	R	12/19/17	12/19/17		
		6 PW - LIGHT BULBS	17.06	7-01-26-113-262	B	MINOR TOOLS & EQUIPMENT	R	12/19/17	12/19/17		
			<u>108.26</u>								
17-01025	12/19/17	L0040 LOWE'S									
		1 B&G - CHRISTMAS LIGHTS	35.00	7-01-26-113-299	B	MISCELLANEOUS	R	12/19/17	12/19/17		
		2 B&G - COMM CENTER MAINTENANCE	25.59	7-01-26-113-262	B	MINOR TOOLS & EQUIPMENT	R	12/19/17	12/19/17		
		3 EVENTS - XMAS TREE & LIGHTS	435.05	7-01-30-143-236	B	Public Events - Miscellaneous	R	12/19/17	12/19/17		
		4 FINANCE CHARGE	3.89	7-01-26-113-299	B	MISCELLANEOUS	R	12/19/17	12/19/17		
			<u>499.53</u>								
17-01026	12/19/17	J0900 JCP&L									
		1 ELECTRIC BILL UF	3,151.81	7-09-00-101-276	B	ELECTRIC	R	12/19/17	12/19/17		
17-01027	12/19/17	J0900 JCP&L									
		1 ELECTRIC BILL CF	2,366.00	7-01-31-162-276	B	ELECTRICITY	R	12/19/17	12/19/17		

December 19, 2017
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Borough of Lakehurst
Bill List By P.O. Number

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PO #	PO Date	Vendor	Amount	Charge Account	Contract Acct Type	PO Type Description	Stat/Chk	First Enc Date	Rcvd Date	Chk/Void Date	Invoice
17-01028	12/19/17	J0900 JCP&L	1,805.96	7-01-31-163-276		B STREET LIGHTING	R	12/19/17	12/19/17		
Total Purchase Orders:		35	Total P.O. Line Items:		70	Total List Amount:	89,376.83	Total Void Amount:		0.00	

Totals by Year-Fund							
Fund Description	Fund	Budget Rcvd	Budget Held	Budget Total	Revenue Total	G/L Total	Total
CURRENT FUND APPROPRIATIONS	7-01	78,415.36	0.00	78,415.36	0.00	0.00	78,415.36
TRUST ACCOUNT	7-03	1,259.85	0.00	1,259.85	0.00	0.00	1,259.85
WATER & SEWER OPERATING	7-09	<u>3,151.81</u>	<u>0.00</u>	<u>3,151.81</u>	<u>0.00</u>	<u>0.00</u>	<u>3,151.81</u>
Year Total:		82,827.02	0.00	82,827.02	0.00	0.00	82,827.02
	R-02	2,694.81	0.00	2,694.81	0.00	0.00	2,694.81
GENERAL CAPITAL IMPROVEMENTS	X-04	1,035.00	0.00	1,035.00	0.00	0.00	1,035.00
UTILITY CAPITAL	X-08	<u>2,820.00</u>	<u>0.00</u>	<u>2,820.00</u>	<u>0.00</u>	<u>0.00</u>	<u>2,820.00</u>
Year Total:		3,855.00	0.00	3,855.00	0.00	0.00	3,855.00
Total of All Funds:		<u>89,376.83</u>	<u>0.00</u>	<u>89,376.83</u>	<u>0.00</u>	<u>0.00</u>	<u>89,376.83</u>

**RESOLUTION
DECEMBER 21, 2017**

WHEREAS, John Klewicki and Michael Sumner have applied for membership in the Lakehurst Volunteer Fire Company No. 1 (LVFC) and the New Jersey State Firemen's Relief Association, **and**

WHEREAS, Section 2-20.4(a) 1 of the Revised General Ordinances of the Borough requires that the applicants meet certain criteria and that the applications be approved by the Governing Body, **and**

WHEREAS, the above applicants meet the criteria specified in Section 2-20.4(a) 1,

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Lakehurst, County of Ocean, State of New Jersey that the applications of John Klewicki and Michael Sumner for membership in the Lakehurst Volunteer Fire Company and the New Jersey State Firemen's Relief Association are hereby approved, effective immediately.

I, Bernadette Dugan, Municipal Clerk of the Borough of Lakehurst, County of Ocean, State of New Jersey, do hereby certify that the above resolution was approved by the Mayor and Council at the meeting of December 21, 2017.

**Bernadette Dugan, RMC/CPM
Municipal Clerk**

**RESOLUTION
DECEMBER 21, 2017**

WHEREAS, the Borough of Lakehurst has received a Community Development Block Grant in the amount of \$32,000 for replacement of playground equipment at Lake Horicon, **and**

WHEREAS, the Governing Body is desirous that the bid specifications be prepared and advertised; **and**

WHEREAS, the Governing Body wishes to authorize the Municipal Engineer to prepare the specifications for the grant and publish the Notice to Bidders

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Lakehurst, County of Ocean, State of New Jersey that Municipal Engineer is hereby authorized to prepare the specifications for the replacement of playground equipment at Lake Horicon and advertise the Notice to Bidders.

I, Bernadette Dugan, Municipal Clerk, of the Borough of Lakehurst, County of Ocean, State of New Jersey, do hereby certify that the above resolution was approved by the Mayor and Council at the meeting of December 21, 2017.

**Bernadette Dugan, RMC/CPM
Municipal Clerk**

**RESOLUTION
DECEMBER 21, 2017**

WHEREAS, the Prosecutor's Program is a traffic safety program (also known as the Fatal Accident Support Team, F.A.S.T.) by the Ocean County Prosecutor's Office for the purpose of assisting in the investigation, prosecution of fatal accidents and in traffic enforcement and education; **and**

WHEREAS, the Shared Services Act, N.J.S.A. 40A:8A-1 et seq., authorizes local units as defined in the Act to enter into joint agreements for the provision of governmental services, **and**

WHEREAS, the Borough of Lakehurst is desirous of entering into an Interlocal Agreement with the Ocean County Prosecutor's Office for the purpose of setting forth the terms and conditions regarding the assignment of police officers employed by Borough of Lakehurst to the Prosecutor's Program.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Lakehurst, County of Ocean, State of New Jersey, as follows:

1. That the Mayor and the Municipal Clerk of the Borough of Lakehurst are hereby authorized and directed to enter into and execute an Intergovernmental Agreement with the Ocean County Prosecutor's Office for participation in the Prosecutor's Program
2. A copy of this Agreement shall be kept on file and be available for public inspection at the Office of the Borough Clerk.
3. This Agreement shall be effective retroactively from January 1, 2018 and shall remain in full force and effect through December 31, 2018.
4. A certified copy of this resolution shall be forwarded to the Ocean County Prosecutor's Office

I, Bernadette Dugan, Municipal Clerk of the Borough of Lakehurst, County of Ocean, State of New Jersey do hereby certify that the above resolution was approved by the Mayor and Council at the meeting of December 21, 2017.

**Bernadette Dugan, RMC/CPM
Municipal Clerk**

**RESOLUTION
DECEMBER 21, 2017**

WHEREAS, the Borough Council is desirous of giving salary increases to certain employees, **and**

WHEREAS, the listed raises conform with Ordinance #16-12 regarding salaries and will be budgeted in the 2018 budget,

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Lakehurst, County of Ocean, State of New Jersey that the base salaries for the following employees and titles shall be authorized and effective as soon as allowable under said ordinances:

Harry Robbins, Mayor	\$ 6,577.00
Council Members	\$ 5,510.00
Bernadette Dugan, Municipal Clerk	\$76,787.27
Bernadette Dugan, Land Use Board Sec.	\$ 5,028.39
Bernadette Dugan, Sec. Construction Off	\$ 3,158.80
Bernadette Dugan, Dep. Emer. Manag. Co.	\$ 2,463.91
MaryAnn Capasso, Dep. Municipal Clerk	\$36,537.40
Katie Lange, Court Administrator	\$38,625.00
David Winton, PW Dept. Head	\$74,640.01
Bryan LeVance, PW Supervisor	\$57,767.28
Greg McGuckin, Prosecutor	\$16,351.13
Martin Lynch, Tax Assessor	\$13,791.70
Kenneth Palmer, Public Defender	\$ 4,905.33
Michael Martin, Fire Official	\$ 7,630.53
William VanBerkel, Code Enforcement Officer	\$ 2,180.15
William VanBerkel, Zoning Officer	\$ 1,591.35
William VanBerkel, Housing Inspector	\$ 4,774.05
Pamela Heinzman, Treasurer	\$ 5,450.38
Eileen Robbins, Recreation Leader	\$ 2,115.90
MaryAnn Capasso, Recreation Leader	\$ 2,115.90
Renee James, Deputy Tax Collector	\$ 1,200.30
Damian Murray, Municipal Court Judge	\$24,344.32
Daniel Hourigan, OEM Coordinator	\$ 2,180.16
David Sumner, Dept. Emer. Manag. Co.	\$ 1,825.77
Sean Gertner, Municipal Attorney	\$22,961.06
Sean Gertner, Dept. Head - Legal	\$10,906.51
Bobbie Pratt, Police Matron	\$ 13.40 per hour
Jennifer Emer, SLEO I	\$ 9.30 per hour
Melissa Morelli, SLEO I	\$ 8.95 per hour
William Bower, SLEO II	\$ 9.14 per hour
Anthony DiPaolo	\$ 11.33 per hour
Daniel Hourigan, SLEO II	\$ 15.45 per hour
Thomas Harrington, SLEO II	\$ 15.45 per hour
John Kurdes	\$ 11.33 per hour
Jacob Lawrence, SLEO II	\$ 15.45 per hour
Jennifer Laymon, Crossing Guard	\$ 10.08 per hour
Grace Bivona, Crossing Guard	\$ 10.08 per hour
Mary Aviles, Crossing Guard	\$ 10.08 per hour
Brenda Saupe, Alternate Crossing Guard	\$ 10.08 per hour

BE IT FURTHER RESOLVED that said salaries shall be effective January 1, 2018.

I, Bernadette Dugan, Municipal Clerk of the Borough of Lakehurst, County of Ocean, State of New Jersey that the above resolution was approved by the governing body at the meeting of December 21, 2017.

**Bernadette Dugan, RMC/CPM
Municipal Clerk**

**RESOLUTION
DECEMBER 21, 2017**

WHEREAS, the Mayor and Council are desirous of appointing a consultant to assist in the accreditation of the Lakehurst Police Department, **and**

WHEREAS, the funds are available for this purpose;

WHEREAS, the Local Public Contracts Law (N.J.S.A. 40A:11-1 et seq.) requires that the resolution authorizing the award of contracts for "Professional Services" without competitive bids must be publicly advertised, and the contract itself must be available for public inspection.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Lakehurst, County of Ocean, State of New Jersey, as follows:

That The Rodgers Group, LLC, P. O. Box 831, Island Heights, New Jersey, 08741 is appointed to provide specialized consultation services to secure New Jersey State Association of Chiefs of Police Accreditation, in an amount not to exceed \$39,900.00, subject to full appropriation in 2018 Municipal Budget.

This contract is awarded without competitive bidding as "Professional Services: under the provisions of the Local Public Contracts Law because the above named firm is highly experienced in their specific area of expertise, and, in the opinion of the Mayor and Council of the Borough of Lakehurst, can best provide the appropriate services for the Borough of Lakehurst.

I, Bernadette Dugan, Municipal Clerk of the Borough of Lakehurst, County of Ocean, State of New Jersey, do hereby certify that the above resolution was approved by the Mayor and Council at the meeting of December 21, 2017.

**Bernadette Dugan, RMC
Municipal Clerk**

**RESOLUTION
DECEMBER 21, 2017**

WHEREAS, a survey of the disbursements and anticipated commitments against the 2016 Current Fund Budget Appropriations reveals the need to transfer funds; **and**

WHEREAS, Title 40A:4-58 of the Revised Statutes of the State of New Jersey authorizes transfers commencing November 1 of the current year to March 31 of the next year.

Transfer From:

Gasoline – Other Expenses	\$4,000.00
TOTAL	\$4,000.00

Transfer To:

Road Repair and Maintenance – Other Expenses	\$4,000.00
TOTAL	\$4,000.00

NOW, THEREFORE, BE IT RESOLVED by Mayor and Council of the Borough of Lakehurst, County of Ocean, State of New Jersey that the above stated transfer is hereby approved.

I, Bernadette Dugan, Municipal Clerk of the Borough of Lakehurst, County of Ocean, State of New Jersey, do hereby certify that the above resolution was approved by the governing body at the meeting of December 21, 2017.

**Bernadette Dugan, RMC/CPM
Municipal Clerk**

**RESOLUTION
DECEMBER 21, 2017**

WHEREAS, the contract for the Police Chief expired on December 31, 2016;
and

WHEREAS, negotiations have been concluded and a new contract was approved for the years 2018, 2019, 2020, 2021, and 2022; **and**

WHEREAS, the Mayor and Council are desirous of providing a 2017 salary increase for Police Chief Higgins.

NOW, THEREFORE, BE IT RESOLVED by the governing body of the Borough of Lakehurst, County of Ocean, State of New Jersey that the salary for Police Chief Higgins for 2017 is \$121,117.90.

I, Bernadette Dugan, Municipal Clerk of the Borough of Lakehurst, County of Ocean, State of New Jersey, hereby certify that the above resolution was approved by the governing body at the meeting of December 21, 2017.

**Bernadette Dugan, RMC/CPM
Municipal Clerk**

**RESOLUTION
DECEMBER 21, 2017**

WHEREAS, the Mayor and Council are desirous of appointing a part-time administrator.

NOW, THEREFORE, BE IT RESOLVED by the governing body of the Borough of Lakehurst, County of Ocean, State of New Jersey that Stephen F. Childers is hereby appointed as part-time administrator at a salary of \$25,000 per annum, effective January 1, 2018.

I, Bernadette Dugan, Municipal Clerk of the Borough of Lakehurst, County of Ocean, State of New Jersey, hereby certify that the above resolution was approved by the governing body at the meeting of December 21, 2017.

**Bernadette Dugan, RMC/CPM
Municipal Clerk**